



Steve Simon

Office of Minnesota Secretary of State

**STATE OF MINNESOTA**

12/13/2017

Dear WASHBURN PARENT COUNCIL, INC.,

Thank you for your business filing with the Office of the Minnesota Secretary of State. Minnesota has a very robust and exciting business community, and our office looks forward to assisting you in the future.

I have included an additional business resource document below that would be a helpful reference for you.

I encourage you to stay connected to our Business Services division by subscribing to receive important announcements and updates. To receive the announcements and updates, [visit our online subscribe page](#).

If our office can be of further assistance, please do not hesitate to contact our Business Services helpdesk at [business.services@state.mn.us](mailto:business.services@state.mn.us).

Sincerely,

A handwritten signature in black ink that reads "Steve Simon". The signature is written in a cursive, flowing style.

Steve Simon

Secretary of State  
State of Minnesota

# Business Services Information

## From the Office of the Minnesota Secretary of State



### Additional Actions and Contacts Now That You Have Completed Your Filing

**There may be additional steps needed once your registration has been filed with our office. Please read the information provided below. If you have any questions, please contact our office at 651-296-2803, toll free: 1-877-551-6767, Minnesota Relay 711 or by email at: [business.services@state.mn.us](mailto:business.services@state.mn.us), or visit our website: [www.sos.state.mn.us](http://www.sos.state.mn.us).**

**Assumed Name:** If you filed a Certificate of Assumed Name or an Amended Certificate of Assumed Name, you must publish it in a "legal newspaper" in the county in which the business is located. You can get a list of those newspapers on our website under Business & Liens, Start a Business, Legal newspapers, and List of Legal Newspapers. You must publish the text of the Certificate or Amended Certificate in two consecutive issues (two days in a row if the newspaper is daily; two weeks in a row if the newspaper is weekly). Your assumed name filing may be invalid if you do not complete this step. Contact the newspaper for further instructions on how to get this published. After publication, the newspaper will provide an affidavit of publication which you should retain in your business records.

In addition, you must file an annual renewal once every calendar year, beginning in the calendar year following your original filing with the Secretary of State. Your Assumed Name will expire if you fail to file your annual renewal. If your Assumed Name has expired, you may get it reinstated (if the name is still available) by filing a renewal for the current year and paying a fee.

**Corporation, Co-op, LLC, LLP or LP:** If you filed a Minnesota, Foreign Business, or Non-Profit Corporation, or a Cooperative, Limited Liability Company, Limited Liability Partnership or Limited Partnership, you must file an annual renewal once every calendar year, beginning in the calendar year following your original filing with the Secretary of State. Your entity will be "statutorily dissolved" (no longer be recognized as existing in Minnesota) if you fail to file your annual renewal. If your entity has been statutorily dissolved, you may have it retroactively reinstated (as long as the name is still available) by filing a renewal for the current year and paying a fee.

**Name Reservation:** If you filed a Name Reservation, it is valid for twelve months from the date of filing. You may renew it each year for twelve more months by filing another Name Reservation form and paying a fee prior to the date it expires. If your Name Reservation has expired, you may renew it (as long as the name is still available) by filing another Name Reservation form and paying a fee.

**Trademark:** If you filed a Trademark registration, it is valid for 10 years. You may renew it for another 10 years by filing a renewal form and paying a fee during the 6 months prior to the date it expires.

**Agricultural Land:** Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the Department of Agriculture.

**Online Services are available with the Office of the Secretary of State.** Order business certificates, business copies, or file business filings online using credit card for payment. Visit our website: [www.sos.state.mn.us](http://www.sos.state.mn.us)



The Office of the Secretary of State does not provide legal or business advice. This information is presented as a convenience for our customers. The Office does not guarantee the services provided by the listed organizations. This page does not list all requirements for a newly registered business. Please consult your own legal or business advisor for information and advice about your own situation.

## TAX ID NUMBERS, LICENSING & OTHER BUSINESS RESOURCES

### INTERNAL REVENUE SERVICE

For Employer ID# Form: 1-800-829-3676  
Tel. Assistance for Businesses: 1-800-829-4933  
Tel. Assistance for Tax Exempt Organizations:  
1-877-829-5500  
Website: [www.irs.gov](http://www.irs.gov)

### DEPARTMENT OF REVENUE

General Info: 651-296-6181  
State Tax ID Info: 651-282-5225  
or 1-800-657-3605  
Website: [www.revenue.state.mn.us](http://www.revenue.state.mn.us)

### DEPARTMENT OF LABOR & INDUSTRY

Worker's Comp & General Info: 651-284-5000  
Contractor License Info: 651-284-5034  
Website: [www.doli.state.mn.us](http://www.doli.state.mn.us)

### DEPARTMENT OF COMMERCE

Licensing of Banks, Credit Unions, Insurance, Real Estate,  
Securities, etc. Phone: 651-539-1500  
Website: [www.commerce.state.mn.us](http://www.commerce.state.mn.us)

### DEPARTMENT OF EMPLOYMENT & ECONOMIC DEVELOPMENT (DEED)

MN Unemployment Insurance Program & Unemployment  
Insurance Employer Account Info: 651-296-6141  
Website: [www.uimn.org](http://www.uimn.org)

### SMALL BUSINESS ASSISTANCE

Publishes "A Guide to Starting a Business in MN"  
Phone: 651-556-8425 or 1-800-310-8323  
Website: [www.mnsbao.com](http://www.mnsbao.com)

**AFRICAN DEVELOPMENT CENTER OF MINNESOTA** - A community assistance organization.

Phone: 612-333-4772 Website: [www.adcmnnesota.org](http://www.adcmnnesota.org)

**J.J. HILL BUSINESS LIBRARY** - Phone: 1-800-700-HILL, Website: [www.biztoolkit.org](http://www.biztoolkit.org)

**LATINO ECONOMIC DEVELOPMENT CENTER** - A community assistance organization.

Phone: 612-724-5332 E-mail: [info@ledc-mn.org](mailto:info@ledc-mn.org); Website: [www.ledc-mn.org](http://www.ledc-mn.org)

**LEGAL CORPS** - Volunteer lawyers for micro-businesses and nonprofits.

Phone: 1-888-454-5267 or 612-752-6678 Website: [www.legalcorps.org](http://www.legalcorps.org)

**MAP FOR NONPROFITS** - Management assistance for nonprofits.

Phone: 651-647-1216; Website: [www.mapfornonprofits.org](http://www.mapfornonprofits.org)

**METROPOLITAN ECONOMIC DEVELOPMENT ASSOCIATION (MEDA)** - Helps entrepreneurs of color succeed.

Phone: 612-332-6332; Email: [info@meda.net](mailto:info@meda.net); Website: [www.meda.net](http://www.meda.net)

**MINNESOTA ATTORNEY GENERAL** - Nonprofit and charitable trust information.

Phone: 651-296-6196 or 1-800-657-3787 Website: [www.ag.state.mn.us](http://www.ag.state.mn.us)

**MINNESOTA COUNCIL OF NONPROFITS** - How to start a nonprofit workshops and handbook.

Phone: 651-642-1904; Website: [www.minnesotanonprofits.org](http://www.minnesotanonprofits.org)

**MINNESOTA STATE LEGISLATURE** - Statutes, laws and rules. Website: [www.leg.state.mn.us](http://www.leg.state.mn.us)

**SERVICE CORPS OF RETIRED EXECUTIVES (SCORE)** - Counselors to America's small business providing free business advice. Phone: 952-938-4570; Website: [www.score.org](http://www.score.org)

**SMALL BUSINESS ASSISTANCE** - Division of the Minnesota Department of Employment & Economic Development (DEED), which publishes "A Guide to Starting a Business in Minnesota" and maintains a directory of license and permit information. Phone: 651-556-8425 or 1-800-310-8323; Website: [www.mnsbao.com](http://www.mnsbao.com)

**UNITED STATES COPYRIGHT OFFICE** - Phone: 202-707-3000; Website: [www.copyright.gov](http://www.copyright.gov)

**UNITED STATES PATENTS & TRADEMARKS** - Phone: 1-800-786-9199; Website: [www.uspto.gov](http://www.uspto.gov)

**UNITED STATES POSTAL SERVICE** - Phone: 612-349-3507; Website: [www.usps.com](http://www.usps.com)

**UNITED STATES SMALL BUSINESS ADMINISTRATION** - Small business programs and services.  
Phone: 1-800-827-5722; Website: [www.sba.gov](http://www.sba.gov)

**VETERANS RESOURCE** - Minnesota Department of Employment and Economic Development.

Website: <http://www.positivelyminnesota.com/JobSeekers/Veterans/index.aspx>

**WOMEN VENTURE** - A nonprofit economic development organization that helps women attain economic self-sufficiency through the creation and growth of profitable and sustainable businesses.

Phone: 612-224-9540; Email: [info@womenventure.org](mailto:info@womenventure.org); Website: [www.womenventure.org](http://www.womenventure.org)

## Office of the Minnesota Secretary of State Certificate of Incorporation

I, Steve Simon, Secretary of State of Minnesota, do certify that: The following business entity has duly complied with the relevant provisions of Minnesota Statutes listed below, and is formed or authorized to do business in Minnesota on and after this date with all the powers, rights and privileges, and subject to the limitations, duties and restrictions, set forth in that chapter.

The business entity is now legally registered under the laws of Minnesota.

Name: WASHBURN PARENT COUNCIL, INC.

File Number: 985758300028

Minnesota Statutes, Chapter: 317A

This certificate has been issued on: 12/13/2017



A handwritten signature in black ink that reads "Steve Simon". The signature is written in a cursive, flowing style.

Steve Simon  
Secretary of State  
State of Minnesota

**Office of the Minnesota Secretary of State**  
**Minnesota Nonprofit Corporation/Articles of Incorporation**  
*Minnesota Statutes, Chapter 317A*



The individual(s) listed below who is (are each) 18 years of age or older, hereby adopt(s) the following Articles of Incorporation:

**ARTICLE 1 - CORPORATE NAME:**

**WASHBURN PARENT COUNCIL, INC.**

**ARTICLE 2 - REGISTERED OFFICE AND AGENT(S), IF ANY AT THAT OFFICE:**

Name

Address:

**201 W 49TH ST MINNEAPOLIS MN 55419 USA**

**ERICA LEBENS-  
ENGLUND**

**ARTICLE 3 - INCORPORATOR(S):**

Name:

Address:

**DIANA CURTIS**

**201 W 49TH ST MINNEAPOLIS MN 55419**

**DURATION: PERPETUAL**

If you submit an attachment, it will be incorporated into this document. If the attachment conflicts with the information specifically set forth in this document, this document supersedes the data referenced in the attachment.

*By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.*

**SIGNED BY: DIANA CURTIS**

**MAILING ADDRESS: None Provided**

**EMAIL FOR OFFICIAL NOTICES: [midwest@myrenosi.com](mailto:midwest@myrenosi.com)**

# ARTICLES OF INCORPORATION OF

WASHBURN PARENT COUNCIL, INC.

[corporation name]

The undersigned incorporator, a natural person of 18 years of age or older, in order to form a corporate entity under Minnesota State Statutes, Chapter 317A, adopts the following Articles of Incorporation.

## ARTICLE I – NAME

The name of this organization shall be WASHBURN PARENT COUNCIL, INC..

[corporation name]

## ARTICLE II – REGISTERED AGENT

The registered agent of the corporation in Minnesota, Erica Lebens-Englund, is to be located at:

[registered agent full name]

201 West 49th Street, Minneapolis, Minnesota, 55419.

[street address of registered office]

[city of registered office]

[zip code of registered office]

## ARTICLE III – PURPOSE

The corporation is organized to provide support to the students, parents, teachers, faculty, and administrative staff of Washburn High School by raising funds, recruiting volunteers, and conducting programs.

This corporation is organized exclusively for charitable, religious, educational, or scientific purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

## ARTICLE IV – PRIVATE BENEFIT

No part of the net earnings of the corporation shall inure to the benefit of or be distributed to any director, employee or other individual, partnership, estate, trust or corporation having a personal or private interest in the corporation. Compensation for services actually rendered and reimbursement for expenses actually incurred in attending to the affairs of this corporation shall be limited to reasonable amounts.

No substantial amount of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation and this corporation shall not intervene in (including the

publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Notwithstanding any other provisions of this document, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future tax code, or by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future tax code.

## ARTICLE V – MEMBERSHIP/BOARD OF DIRECTORS

This corporation shall have members. The eligibility, rights and obligations of the members will be determined by the organization's bylaws. The management of the affairs of the corporation shall be vested in a Board of Directors, as defined by the corporation's bylaws. No Director shall have any right, title, or interest in or to any property of the corporation.

The number of Directors constituting the initial Board of Directors is **three (3)**; their names and addresses are as follows:

<u>Diana Curtis</u> <small>[full name of director]</small>	, <u>201 West 49th Street</u> <small>[street address of registered office]</small>	, <u>Minneapolis</u> <small>[city of registered office]</small>	, <u>Minnesota, 55419</u> <small>[zip code of registered office]</small>
<u>Missy Line</u> <small>[full name of director]</small>	, <u>201 West 49th Street</u> <small>[street address of registered office]</small>	, <u>Minneapolis</u> <small>[city of registered office]</small>	, <u>Minnesota, 55419</u> <small>[zip code of registered office]</small>
<u>Erica Lebens-Englund</u> <small>[full name of director]</small>	, <u>201 West 49th Street</u> <small>[street address of registered office]</small>	, <u>Minneapolis</u> <small>[city of registered office]</small>	, <u>Minnesota, 55419</u> <small>[zip code of registered office]</small>

Members of the initial Board of Directors shall serve until the first annual meeting, at which their successors will be duly elected and qualified, or removed as provided in the bylaws.

## ARTICLE VI – PERSONAL LIABILITY

No Officer or Director of the corporation shall be personally liable for the debts or obligations of this corporation of any nature whatsoever, nor shall any of the property of the Officer, or Directors be subject to the payment of the debts or obligations of this corporation.

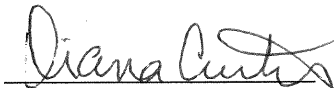
## ARTICLE VII – DURATION/DISSOLUTION

The duration of the corporate existence shall be perpetual until dissolution. Upon the dissolution of the organization, assets of the corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future

federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE VIII – INCORPORATOR

In witness whereof, I, the undersigned, have hereunto subscribed my name for the purpose of forming the corporation under the laws of the State of Minnesota and certify we executed these Articles of Incorporation this December 7 of 2017.



Signature

DIANA CURTIS

Printed Name

201 West 49th Street

[street address of registered office]

, Minneapolis

[city of registered office]

, Minnesota, 55419

[zip code of registered office]





**Work Item 985758300028**  
**Original File Number 985758300028**

STATE OF MINNESOTA  
OFFICE OF THE SECRETARY OF STATE  
FILED  
12/13/2017 11:59 PM

*Steve Simon*

Steve Simon  
Secretary of State